

Weddings

at Ridgeway Church

in Prairie Outpost Park

Amenities~

- Seats up to 100 people.
- Heated.
- Rehearsal time included in rental fee.
- Historic one-room school available for dressing/preparation area.
- Gazebo available for weddings, receptions, and photo opportunities at no additional fee.
- Bathroom facilities open in park throughout the summer, and in the Dickinson Museum Center year-round.
- Free parking available along Museum Drive and north of the church.
- Available for other events including funerals, baptisms, and special services.

Fees~ A \$25 non-refundable deposit is due with the signed contract to hold a date. The remainder of fee, \$125, is due two weeks before the event.

Building policies~ Please leave everything as you found it to help preserve this historic building for the future. Decorating should be done during scheduled rehearsal time. Wedding party is responsible for clean up and removal of all decorations within 48 hours. Staff can provide suggestions for decorating so that none of the historic elements in the building are damaged.

- Balcony is closed to the general public, and any use must be approved by staff.
- Piano and organ are museum artifacts, and not available for use.
- Music, sound systems, and related equipment must be provided by the wedding party.
- Any furniture moved shall be replaced to the original location after the event.
- Candles may be used only on the altar. One-piece unity candles are not allowed due to fire hazards. Staff can advise on appropriate candle settings.
- The use of real flowers must be approved by staff.
- Tape and nails damage walls and furniture. Elastic, rubber bands, and pipe cleaners are appropriate fasteners for decorations.
- Food and beverages are not allowed inside any museum building.

Access to buildings will be provided by museum staff, who may be on site whenever buildings are in use. Make sure to turn off all lights, and lock all doors securely if staff is not present when you are leaving the site.

The Gazebo should not be confused with the Heritage Pavilion picnic shelter. There is an additional fee to rent the Heritage Pavilion.

Call 701-456-6225, or e-mail info@dickinsonmuseumcenter.org for more information.

Ridgeway Church - Church Application and Contract

This agreement is made and entered into this _____ day of _____ 20____ by the

Dickinson Museum Center (DMC) and _____(Bride's Name)

and _____(Groom's Name)

Address _____

City, State, Zip _____

Best phone number to contact wedding party at: _____

Dates and hours church is to be open:

Rehearsal Date _____ Time _____ to _____

Wedding Date _____ Time _____ to _____

Is the gazebo to be used? Yes _____ No _____

Is the school house to be used? Yes _____ No _____

I hereby apply to rent the above stated facility, Ridgeway Church, located on the grounds of the Dickinson Museum Center (DMC), 188 Museum Drive East. I received a copy of the policies governing rental of this facility, and am in full knowledge of those requirements.

I hereby indemnify and hold harmless the City of Dickinson and the Dickinson Museum Center from and against any and all loss, cost, or liability (including the city's cost of defending against the foregoing, such cost to include attorney's fees) resulting or occurring by reason of my use of the premises.

Signed: _____ Date: _____

Return signed contract and deposit to: **Dickinson Museum Center**
188 Museum Drive East
Dickinson, ND 58601

Make checks payable to **Dickinson Museum Center**.

A non-refundable deposit of \$25 is due with the signed contract to hold the date.

The remainder of the fee, \$125, is due two weeks before the event.

For Office Use Only:

\$25 Deposit _____ Pmt Date _____ Check # _____ Staff Initials _____

\$125 Rental Fee _____ Pmt Date _____ Check # _____ Staff Initials _____