

## Dickinson Historic Preservation Commission Meeting

June 8, 2006—Joachim Museum

President Barbara Laman called the meeting to order at 2:00 pm at the Joachim Museum.

Commission members in attendance: Barry Williams, Deborah Ford, Barbara Laman, Travis Bean, Bruce MacDuffie

Commission members absent: Janet Prchal

Others Present: Greg Sund, Danielle Stuckle

1. **Document Scanning Project:** Report from Greg Sund on progress of scanning project. Bonnie Johnson initially had some problems with software, but now has a good start on the project. After the scanning is complete, property identifier numbers need to be added to get the GIS to work properly. Eventually this information can be available to people through a website, which will help in efforts to promote National Register status for buildings.
2. **Renaissance Zone:** As part of Danielle Stuckle's position, she should head up development of a workshop that will promote the HPC and the Renaissance Zone. There can also be articles run through the local media to help with promotion and understanding. Stuckle should contact Lori or Theresa at the Chamber of Commerce to inquire about an article through the chamber (a month or two before hand to lead up to workshop). Also contact Alan Reed or Linda Sailer about promoting this.
3. **Staff Roles:** Discussion took place about what role Stuckle will have with the HPC, and whether or not any additional staff would be hired. Sund clarified that another part-time staff person would be hired for about ten hours a week. This person will assist with general administrative duties, and will most likely report to Stuckle. Sund also mentioned that the records April Jepson had for projects and grants had been dropped off at City Hall and are in his possession. Bonnie Johnson gets paid under a separate grant, under the same project so this will not interfere with current funding for staff. Stuckle was asked to contact Bonnie Bohlman, Career Services at DSU to try to line up a secretary/administrative assistant. Once Bonnie Johnson is done with the scanning phase, the project will be able to move forward. Equipment needs were also mentioned—City and museum staff are working together to figure out what needs to be allocated to meet equipment needs.
4. **Goals of HPC:** To meet the goals from the CLG Planning Retreat, the HPC should focus immediately goals such as:
  - a. Walking tour production
  - b. Articles and workshops

To achieve these goals, the HPC should have a meeting where attendees walk through the tour, maybe at the August meeting. Also previous tours should be considered. There was a tour developed by Pat Grantier and also by the Centennial Commission. The HPC should try to focus on one goal per meeting. The HPC should work out the rules for decisions and recommendations of the HPC process. There should also be a membership review, currently there are seven members. The CLG requirements dictate that there should be several different backgrounds represented in the membership.

**Motion by Laman to Adjourn, second by Ford. Meeting adjourned at 3:20**

**Next Meeting 10<sup>th</sup> of August 4:00 pm at the Joachim Museum**