

## **Dickinson Historic Preservation Commission**

January 22, 2009 – Dickinson Museum Center (Joachim Museum)

Chair Laurie Yourk called the meeting to order at 9:10 a.m.

**COMMISSION MEMBERS IN ATTENDANCE:** Laurie Yourk, Bruce MacDuffie, Stacie Varnson, Jon Brudvig

**COMMISSION MEMBERS ABSENT:** Quita Hartfiel

**OTHERS PRESENT:** Danielle Stuckle, Director, Dickinson Museum Center; Emily Bradbury, Museum Assistant, Dickinson Museum Center; Bob Allen, citizen member; Terri Thiel, Executive Director, Dickinson CVB

### **APPROVAL OF APRIL MINUTES**

**Motion:** Brudvig      **Second:** Varnson

To approve the minutes of the April 10, 2008 meeting as read.

**Disposition:** Motion passed on voice vote without dissent.

### **APPROVAL OF DECEMBER MINUTES**

**Motion:** Varnson      **Second:** Yourk

To approve the minutes of the December 18, 2008 meeting as read.

**Disposition:** Motion passed on voice vote without dissent.

### **OLD BUSINESS**

#### **Local Landmark Designation Nominations:**

**Motion:** Varnson      **Second:** MacDuffie

To approve the Local Landmark Designation nomination of the Stark County Court House based on historical and architectural significance.

**Disposition:** Motion passed on voice vote without dissent.

**Motion:** Varnson      **Second:** Brudvig

To approve the Local Landmark Designation nomination of the Dickinson Post Office based on historical significance.

**Disposition:** Motion passed on voice vote without dissent.

**Motion:** Brudvig      **Second:** Varnson

To amend the Local Landmark Designation nomination for the Dickinson State University campus to add that the proposed landmark has architectural significance as an established or familiar visual feature of Dickinson due to its unique location or its singular physical characteristics.

**Disposition:** Motion passed on voice vote without dissent.

**Motion:** Varnson      **Second:** MacDuffie

To approve the Local Landmark Designation nomination as amended of the Dickinson State University campus based on historical and architectural significance.

**Disposition:** Motion passed on voice vote without dissent.

**Motion:** Varnson      **Second:** MacDuffie

To approve the Local Landmark Designation nomination of the Historic Elks Building based on historical significance.

**Disposition:** Motion passed on voice vote without dissent.

**Motion:** Varnson      **Second:** MacDuffie

To approve the Local Landmark Designation nomination of the Dickinson Public Library based on historical and architectural significance.

**Disposition:** Motion passed on voice vote without dissent.

**Update on 2008 CLG Grant Projects:** Stuckle reported that the education project has been fulfilled by commissioners attending the CLG workshop in Devils Lake. Stuckle also reported that she is working on finishing the National Register nomination for The Dickinson Agricultural Research Center (residence) which should hopefully go before the State Review Board in April. Stuckle also stated that it has been a challenge to fulfill the administration part of the grant which was to pay for a part-time staff person.

**Meeting Time and Date:** Yourk stated the new meeting time for the Historic Preservation Commission will be the 3<sup>rd</sup> Thursday of the month at 9:00 am at the Dickinson Museum Center.

**Other:** MacDuffie stated that the Human Relations Commission is interested in learning more about the history and relationship of different ethnic groups in SW North Dakota. He invited anyone interested to attend their meeting, the 3<sup>rd</sup> Friday of the month at city hall.

#### **NEW BUSINESS**

**2009 CLG Grant Projects:** Stuckle reviewed the CLG grant projects for 2009. The administration project will be for staffing and staff training. There is a National Trust leadership workshop in South Dakota that Stuckle would like to attend. The education project will be to send commissioners to the annual CLG workshop. The other project for 2009 will be a survey of downtown Dickinson. Stuckle stated that she still needs to get cost estimates for the projects.

**Motion:** Brudvig      **Second:** Varnson

To approve the 2009 CLG grant projects as listed and discussed.

**Disposition:** Motion passed on voice vote without dissent.

**Election of New Commission Vice-Chair:** Yourk was elected as the commission chair at the December meeting, leaving the vice-chair position vacant. Filling that position was overlooked at the December meeting.

**Motion:** MacDuffie      **Second:** Brudvig

To nominate Stacie Varnson as vice-chair of the commission to fill the position vacated by Laurie Yourk who is now the chair.

**Disposition:** Motion passed on voice vote without dissent.

**Other Projects:** Stuckle stated that she would like to work on developing design guidelines for downtown Dickinson and as a future CLG grant project, to nominate a historic district in Dickinson as a follow-up to the 2009 survey. Stuckle also reported that the 2010 Preservation North Dakota conference is scheduled to be in Dickinson.

#### **Adjourn:**

**Motion:** Brudvig      **Second:** Varnson

To adjourn the meeting.

**Disposition:** Motion passed on voice vote without dissent.

**MEETING ADJOURNED AT 10:10 a.m.**

**Next meeting:** 9:00 a.m., February 19, 2009, Dickinson Museum Center