

## **DICKINSON HISTORIC PRESERVATION COMMISSION MEETING**

January 11, 2007 – Joachim Museum

President Barbara Laman called the meeting to order at 4:02 pm at the Joachim Museum

Commission members in attendance: Barbara Laman, Bruce MacDuffie, Joe Callahan, Aaron Gjermundson, Laurie Yourk, Quita Hartfiel.

Commission members absent: Travis Bean

Others present: Terri Thiel, CVB Director; Danielle Stuckle, Historic Preservationist; Rod Merkel, Preservation Assistant

### **APPROVAL OF SEPTEMBER MINUTES**

**Motion:** MacDuffie **second:** Laman

To approve the minutes of the September 14 2006 meeting.

**Disposition:** Motion passed on voice vote.

### **OLD BUSINESS**

**Database Project:** Stuckle reported on the database project. She updated the new commissioners on how this project has evolved over the last couple of years, and what potential future steps may be. There is interest in connecting data on historic buildings to the City's GIS system, however there are a few logistical problems related to this including the fact that the city has limited survey space and the fact that the data is in a format that requires special software to open. Callahan suggested talking to someone (Terry Boehm) of Kadmas, Lee, and Jackson as they could maybe help.

**Walking Tour:** Thiel updated the HPC on the progress of the walking tour. An outline has been developed, and the CVB will be hiring some to layout and print the brochure. There will be an opportunity when it warms up to test the tour and get feedback from the commission. Hartfiel mentioned the use of an ad in the North Dakota Travel guide. Stuckle has already arranged to have an ad placed in the publication to promote both the guided and self-guided walking tours. Hartfiel asked how buildings would be identified, if they would have numbers or other identification. Stuckle agreed that this would be a positive development, but will take buy-in from building owners. After a season or two of successful walking tour programming, property owners might be agreeable to placing numbers on their buildings.

**Workshops:** Stuckle updated the commission on the outcome of the Historic Preservation and Renaissance Zone workshops held in October. Attendance averaged around twelve people per workshop (four total), which was to be expected from a new program. The purpose of the workshops is to help generate interest and promote both historic preservation and the Renaissance Zone. Hartfiel questioned if the workshops are the best way to connect with the public and suggested a column in the paper. Thiel pointed out that such columns often cost money. Stuckle agreed that multiple methods of outreach are necessary, but that the workshops did serve an important purpose and should be held occasionally. Stuckle commented that in her position as Historic Preservationist, she has been instructed help increase the number of National Register properties in the community. Currently the Dickinson Post Office, the Stark County Courthouse, and Dickinson State University are the only properties in town listed on the National Register of Historic Places. Stuckle has heard that a nomination is being written for the Dickinson Public Library, but she is not sure what stage of the process that is in.

## **NEW BUSINESS**

**Introduction of New Members and HPC Briefing:** Stuckle provided all six of the attending commissioners with a three ring binder that includes information related to the HPC including: mission and brief organizational history, calendar, contact information, past projects, the mission and goals from the 2004 planning retreat, the ordinance that created the HPC, the agreement that gives the HPC Certified Local Government (CLG) status, and other information. Commissioners will periodically receive updates to their binder as more information becomes available. One item being worked on is resource materials and a general handbook about preservation and the National Register. Meeting times were also discussed. The HPC is required to meet a minimum of four times a year. They generally meet the second Thursday of the month. Laman asked the commission how often they felt meetings were needed. Callahan suggested maintaining the traditional monthly meeting schedule, at least until the new commissioners became more familiar with their roles.

### **Election of Officers:**

**Motion:** Callahan **second:** MacDuffie

To nominate Laman for a second term as president/chair of the commission. There were no other nominations, Laman expressed her interest in having someone else take over this role, but accepted the position as the new commissioners felt uncomfortable taking on the position.

**Disposition:** Motion passed on voice vote.

**Motion:** Callahan **second:** Yourk

To nominate MacDuffie for vice-president/vice-chair of the commission. There were no other nominations, and MacDuffie accepted the nomination.

**Disposition:** Motion passed on voice vote.

**Renaissance Zone Update:** Stuckle informed the Commission that there is a pending Renaissance Zone application for TMI. They are looking at expanding their current facility into a vacant lot, and no historic buildings will be affected by the project.

**Southwest North Dakota Tourism Conference:** Stuckle informed the Commissioners of the upcoming tourism conference on January 23, 2007. The conference will be held at the Days Inn, and is sponsored by the Roosevelt-Custer Regional Council. For more information, contact Deb Kantrud at 483-1241. Commissioners are encouraged to attend this conference, and Stuckle will send a PDF file of the brochure to everyone so they have more information about the sessions offered.

## **MEETING ADJOURNED AT 5:20 PM**

**Motion:** Yourk **second:** Hartfiel

**Next meeting: Thursday, February 8, 2007 4:00 pm. Joachim Museum**

Minutes submitted by:

Rod Merkel  
Administrative Assistant