



NOMINATION FOR LOCAL LANDMARK DESIGNATION

DICKINSON, NORTH DAKOTA

INSTRUCTIONS FOR NOMINATION FORMS

All nominations must include all sections of this form. Incomplete forms will not be processed. If a section of this form is not relevant to a property, please write "Not Applicable" or "N/A" in the appropriate place. The Historic Preservation Commission meets the second Thursday of each month. In order to be added to an upcoming meeting agenda, submit completed nomination packets to the Historic Preservationist for the City of Dickinson at least two weeks prior to a commission meeting.

Each of the following items must be submitted:

- **Completed Application.**
- **Visual Documentation.**
 - Attach photos of all building elevations, including close-up of significant features if applicable. Photos should be numbered and accompanied by a descriptive list.
 - Photos may be e-mailed, submitted on a CD, or submitted as hard-copy attachments (3x5 format preferred).
 - Digital images must be submitted in .JPEG, .JPG, or .GIF format at 300 dpi, and may not exceed 2MB. Digital images should have the name of the property and the number of each photo included in the file name with an attached file describing the respective images.
 - Photos may be either color or black & white.
 - Polaroid and slides will not be accepted.
- **Maps.** Appropriate maps must be attached to indicate the location of the property within the city, and all contributing and non-contributing features as applicable. Maps can be obtained from a variety of sources, and legible hand sketches may be included.

For questions contact:

Danielle Stuckle
Historic Preservationist, City of Dickinson
Director, Dickinson Museum Center
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Historic Name of Property (if applicable): _____

Address of Property: _____

Historic Address of Property (if different from above): _____

I. GENERAL INFORMATION

1. Property Owner(s) Name and Address:

Name: _____

Address: _____

City or town _____ State _____ Zip Code _____

Phone number (H) _____ (W) _____

2. Nomination Prepared By (if different from above):

Name: _____

Address: _____

City or town _____ State _____ Zip Code _____

Phone number (H) _____ (W) _____

Date Prepared _____

Signature _____

3. Successive Nominations: Has all or any part of the property been the subject of another nomination for a Local Landmark designation of the city of Dickinson within the last five years?

_____ No _____ Yes

If yes, state the date of the formal hearing; the reason, if known, of the unsuccessful nomination; and a statement explaining the reasons why the city of Dickinson should reconsider the nomination at this time.



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II. CRITERIA FOR DESIGNATION

Check the space before each condition that is met by the building, structure or site for which landmark designation is sought. Briefly explain in the space provided below how the landmark meets each condition that is checked. Attach any relevant documentation, evidence, or any supplemental explanation if necessary.

1. Historic Significance:

The proposed landmark...

_____ has a strong association with a historic person, organization, business, or a notable historic event.

_____ is associated with an *antiquated use* due to technological or social advances.

_____ is *a monument to, or cemetery of*, a historic person or persons.

2. Architectural Significance:

The proposed landmark...

_____ is identified as the work of a master builder, designer, or architect whose work has been influential.

_____ exemplifies elements of design, detail, material, or craftsmanship of exceptional quality, and has had little or no alteration to its original construction.

_____ is an established or familiar visual feature of Dickinson due to its unique location or its singular physical characteristics.



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III. NARRATIVE DESCRIPTION

1. Describe the proposed Local Landmark: In the space provide below (use additional sheets if needed), provide a description of the property that indicates the historic use and the current use of the structure.

2. Architectural Classification and Materials

Describe the architectural style, if known; the architect or contractor for the original construction. Include information about whether the building was ever relocated, and if there have been any major renovations; to either the interior or the exterior. Include the dates of any major renovations.

3. Boundary Description

Describe (briefly) the property, including all man-made and natural resources to be included in designation. Attach a map that specifies the boundary of the property and the locations of all contributing and non-contributing features.

IV. MAJOR BIBLIOGRAPHICAL REFERENCES

Cite any books, articles, or other sources used in preparing this form. Continue on additional sheets if necessary.